



## DEPARTMENT OF ENVIRONMENTAL AFFAIRS AND TOURISM

Application to the Department of Environmental Affairs and Tourism in terms of Regulation 6 (1) (a) of the Regulations published in terms of section 44 of the National Environmental Management Act, 107 of 1998: Control of Vehicles in the Coastal Zone: (Government Notice No. 1399 of 21 December 2001) as amended (“the Regulations”).

### PERMIT APPLICATION: VEHICLE USE IN THE COASTAL ZONE FOR THE PRODUCTION OF AN ADVERTISEMENT; FEATURE FILM; STILL PHOTOGRAPH OR TELEVISION PROGRAMME

<b>CHECKLIST: APPLICANT HAVE YOU – (place a tick in the appropriate box)</b>		
<b>1. Provided ALL the information required in this application form?</b>	YES	NO
<b>2. Paid the relevant non-refundable application fee of R5000 (Five thousand Rand)?</b>	YES	NO
<b>3. Provided a detailed description of the proposed production?</b>	YES	NO
<b>4. Indicated why the use of a vehicle is required to effectively carry on the authorised activity?</b>	YES	NO
<b>5. Attached an independent environmental report?</b>	YES	NO
<b>6. Signed the application form before a Commissioner of Oaths?</b>	YES	NO

## **INSTRUCTIONS: You must read these.**

1. Please ensure that all the necessary information that is required as annexures or attachments to this application is provided so as to facilitate the consideration of your application.
2. The submission of this application form must be accompanied by the stipulated non-refundable application fee which is R5000 (Five Thousand Rand) per application. In order to facilitate payment, you are advised to contact the Department telephonically, to obtain a reference number **before** depositing the stipulated application fee.  
Step1: Contact Esther Howard on 021 – 402 3511  
Step 2: Deposit the application fee into the following account  
Bank: ABSA  
Account name: Marine Living Resources Fund  
Account number: 4053081071  
Branch code: 632005  
Step 3: Include the reference number on the bank deposit slip.  
Step 4: Attach proof of payment (e.g. copy of bank deposit slip or other receipt) to the application form.
3. The Department will submit your completed application for comment to the relevant provincial authority or manager of a protected area if your application affects a protected area. This is due to the co-operative governance requirements of the Constitution (Act No.108 of 1996). Provincial working groups meet monthly to evaluate applications for vehicle use in the coastal zone. The Department will in consultation with the relevant authority endeavour to process your application within a reasonable period of time, defined as 15 to 30 days, subject to inclusion of all the information required in the application form. Every effort will be made to process urgent applications within a shorter period of time, although the Department cannot guarantee that this will be possible. **You are therefore requested to submit your application form at least 30 days prior to the date on which you propose to use a vehicle(s) in the coastal zone.**
4. You must provide a detailed description of the proposed advertisement, production or filming activity indicating why the use of a vehicle in the coastal zone is required to effectively carry out the proposed activity. **Please note that permits will generally not be granted for the production of any material that depicts any use of a vehicle in the coastal zone which is not consistent with the regulations. Such use includes leisure driving in privately owned vehicles and driving in sensitive areas such as dunes and salt marshes.**
5. You must attach an independent environmental report demonstrating that:
  - 5.1 the intended vehicle use will not cause significant harm to the coastal zone environment (see Part F);
  - 5.2 members of the public will be able to continue to safely use and enjoy that part of the coastal zone affected by this application (see Part G).
6. Applicants must provide a certified copy of each of the driver's licences of those persons who will be driving the vehicle or vehicles to which this permit pertains.

7. This application must be completed and signed by the applicant. The applicant's signature must be commissioned by a Commissioner of Oaths. If the application is completed by a third party (such as a consultant or legal representative), then this third party's details must **also** be provided as required in this application.
8. This application must be addressed to the Department of Environmental Affairs and Tourism and handed in at the Department of Environmental Affairs and Tourism: Branch Marine and Coastal Management, 7<sup>th</sup> Floor, Foretrust Building, Martin Hammerschlag Way, Foreshore, Cape Town, 8001. Alternatively, applications may be posted to the Deputy Director: Integrated Coastal Management, Private Bag X2, Roggebaai, 8012 ).
9. **Failure to provide the information requested herein may result in the application not being processed.**

**PART A: PERSONAL DETAILS**

Full name of applicant .....

Identity number .....

Address  
(physical).....

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Address(postal).....

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Telephone Number (work) .....

Telephone Number (home) .....

Cell phone Number .....

Fax Number .....

E-mail address .....

**PART B: PURPOSE OF PROPOSED VEHICLE USE**

You must provide a detailed description of the proposed advertisement, production or filming activity indicating why the use of a vehicle in the coastal zone is required to effectively carry out the proposed activity. The proposed vehicle use must be necessary to enable you to effectively carry out the proposed activity.

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**PART C: DURATION OF ACCESS REQUIRED**

1. Please state the date(s) / period for which access is sought and why such duration is sought  
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2. Do any of the above-nominated dates fall within a school holiday period or on public holidays?  
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3. If yes, provide details  
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4. The duration and frequency of the proposed vehicle use in the coastal zone. (i.e. the number of times a day)  
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**PART D: LOCATION OF AREA(S) OF INTENDED VEHICLE USE IN THE COASTAL ZONE**

1. Province.....
2. Magisterial District.....
3. Closest City or town.....
4. Surrounding / adjacent land use(s)  
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5. Has the proposed coastal zone area in which you intend to use a vehicle, historically or ever been frequently used by vehicles?  
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6. Provide an exact description of extent of area(s) of intended access. This will be facilitated by including a detailed map of the area (1:50 000) or copy thereof with the intended area of use clearly indicated.  
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7. Provide an exact description of the point(s) of intended access to / from the coastal zone and indicate where these are located on the map referred to above  
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**PART E: VEHICLE DETAILS**

1. Type(s) of vehicle(s) that is (are) intended to be used in the coastal zone

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2. Registration number(s) of vehicle(s) that is (are) intended to be used in the coastal zone

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**PART F: EFFECT ON THE ENVIRONMENT**

As a general rule vehicle use will not be permitted in areas considered sensitive or inappropriate. Such areas are listed in paragraph 5.11 of the Department’s Guidelines on the Implementation of Regulations pertaining to the Control of Vehicles in the Coastal Zone. Proposals to use vehicles in such areas will therefore require adequate motivation.

You must attach an independent environmental report demonstrating that the intended vehicle use will not cause significant harm to the coastal environment. The report must be compiled by a qualified environmentalist who may be an independent consultant or an employee of a local, provincial or national authority. The compiler of the environmental report is advised to consult with the local authority having jurisdiction over the area affected by the application. Should such local authority lack expertise in environmental management, it should refer the report’s compiler to the relevant provincial environmental authority. If the area affected by the application is located in a protected area, the manager of such protected area should be consulted. The relevant authority’s comments should be included in the report (see also Part G below).

If the compiler of the environmental report supports the application, he/she should advise the applicant regarding conditions for vehicle use to avoid harm to the environment. These conditions must be included in the report.

The information requested below may be provided on this form or incorporated into the environmental report.

1. Describe what features of the coastal environment will be affected by the proposed vehicle use (e.g. beaches, estuary or river mouths, dunes)

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2. Describe the measures that the applicant will be taking to avoid causing significant harm to the environment during the applicant’s intended use of a vehicle use in the coastal zone

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3. If harm to the environment is unavoidable during the applicant's intended use of a vehicle use in the coastal zone, describe how such harm will be minimised and remedied.

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<b>PART G: RIGHTS OF THE PUBLIC</b>
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You must attach an independent environmental report demonstrating that members of the public will be able to continue to safely use and enjoy that part of the coastal zone affected by this application. The relevant local authority or municipality should be consulted to determine whether the affected parts of the coastal zone are generally used by the public for recreation such as bathing and strolling. If the local authority cannot provide this information it should refer the compiler of the environmental report to the relevant provincial authority or the manager of a protected area if the area concerned falls within a protected area.

If the relevant authority (see above) supports the application, it should provide conditions for minimising any adverse effects on the rights of the general public to safely enjoy the coastal zone. In this regard consideration must be given to the extent to which the area concerned is used for recreation and consideration must be given to the nature of such recreation. These conditions must be included in the report.

The information requested below may be provided on this form or incorporated into the environmental report.

State in detail why the proposed use of a vehicle in the coastal zone will not adversely and seriously affect any rights of the general public to safely enjoy the coastal zone

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**Declaration By Applicant**

I hereby confirm that I am fully aware of my responsibilities in terms of Government Notice No. R1399 of 21 December 2001, as amended, and that any failure to comply with it may constitute an offence in terms of the Regulations.

**These Regulations are available from the Department of Environmental Affairs and Tourism: Branch Marine and Coastal Management (Tel: 021-402 3511) or it may be downloaded from the website [www.deat.gov.za](http://www.deat.gov.za).**

I, the undersigned, do hereby make oath / affirmation, and declare that the information submitted with and in this application is true, correct, and complete, and that the copies of the documents submitted are true and certified copies of the original documents. I understand that if any information furnished in this application is not true or complete, including providing false documentation, the falsification of any document, the making of any misleading or false statements, or the non-disclosure of material information or information which may materially affect the evaluation of this application, this may disqualify the application or lead to it being refused.

Signature of the applicant  
.....

**THUS SIGNED IN MY PRESENCE**

Commissioner of Oaths .....

Full Name  
.....  
.....  
.....

Full Name .....

Designation .....

Office .....

Address .....

Signed at (place).....on the .....day of.....in the year.....

If this application has been prepared or completed by, or on the advice of, any person other than the applicant or an employee of the applicant, then this third party must complete the following as well:

Signature of the third party  
.....

Full Name.....

Signed at (place).....on the .....day of.....in the year.....

**NOTE**

**Your application must either be posted or hand delivered. The application should be addressed to the Department of Environmental Affairs and Tourism**

**PLEASE DO NOT BIND OR STAPLE THIS FORM TO ANY OTHER DOCUMENTS**